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SEPTEMBER 1, 2022

2022-23 CAA AND INTERIM ASSESSMENTS CAASPP COORDINATOR TRAININGS

REMINDER: The CAA for Science and Smarter Balanced Interim Assessment trainings are required for the CAASPP Coordinator. These trainings are being facilitated by STB in collaboration with each Local District. This training prepares CAASPP Coordinators to manage the administration of Interim Assessments and the CAA for Science assessments at their schools.

NEW CAASPP Coordinators

NEW CAASPP Coordinators will participate in a 5.5-hour training facilitated by STB, which is now available for self registration in MyPLN using key words 2022 Interim Assessments. Identify sessions designated for NEW coordinators. These sessions have limited capacity and are only available to participants in their respective Local District. If you missed the NEW coordinator session for your Local District, please contact your LD Data Coordinator or call the STB Help Desk at 213-241-4104.

Returning CAASPP Coordinators

Returning CAASPP Coordinators will participate in a 3.5-hour training facilitated by STB, which is now available for self registration in MyPLN using key words 2022 Interim Assessments. Remember to identify the session designated for RETURNING coordinators. These sessions also have limited capacity.

Date	Audience	LD	Time
Wednesday, September 7, 2022	Returning	All	8:30 a.m. - 12:00 p.m.
Wednesday, September 7, 2022	New	W	8:30 a.m. - 3:00 p.m.
Thursday, September 8, 2022	Returning	All	12:30 p.m. - 4:00 p.m.
Friday, September 9, 2022	Returning	All	8:30 a.m. - 12:00 p.m.
Friday, September 9, 2022	New	S	8:30 a.m. - 3:00 p.m.
Monday, September 12, 2022	Returning	All	12:30 p.m. - 4:00 p.m.
Monday, September 12, 2022	New	C	8:30 a.m. - 3:00 p.m.

All remaining training dates are listed on the table. Returning CAASPP coordinators may select any training they prefer as trainings are not limited to a specific Local District. However, new coordinator trainings are specific to each Local District so new coordinators are required to select the training for their Local District.

CAA FOR SCIENCE MOODLE TRAINING REQUIRED FOR ALL CAASPP COORDINATORS

As announced during the CAA and Interim Assessments Trainings, the CAA for Science training in Moodle is required for all CAASPP Coordinators. The [Enrolling in CAA Moodle Training Quick Guide](#) provides step-by-step instructions for accessing and registering for the class.

You will need the following to access and register in the class in Moodle:

1. Moodle Accounts:
 - A. If you are a returning coordinator or Test Examiner who administered ELPAC or CAA for Science in the past, you already have a Moodle account. Please use your existing credentials to access Moodle. If you forgot your credentials, simply log into the Moodle site <https://moodle.caaspp-elpac.org/> and click on "Forgot Password?." Enter your LAUSD email address in the "Search by email address" box. For further assistance with account retrieval, you may contact moodlesupport@scoe.net.
 - B. If you are a new coordinator, a Moodle account was requested for you when you were designated as the coordinator in the Principal's Portal. If you did not activate your Moodle account yet, please check your inbox, as well as junk folders for an email from moodlesupport@scoe.net confirming the account creation and instructions for account access. Please follow the instructions in the email to access your Moodle account. If you did not receive the confirmation email, please email moodlesupport@scoe.net for support.
2. Moodle Key: The Moodle key for your school is available in the [STB Portal](#). Log into the STB Portal and click on Moodle then select CAA.



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INITIAL ELPAC K-2 WRITING MATERIALS

After completing a general count of the number of students whose English Language Acquisition Status (ELAS) is TBD in TOMS for each school, the Student Testing Branch packed and shipped to schools Initial ELPAC K-2 Answer Books. Schools did not have to submit a supplemental order. Most schools will receive their materials by today.

Note that materials are released only to schools where the principal and coordinator have completed their respective requirements. If you or your principal are missing requirements, materials will be released to your school once the requirements are completed.

Please inventory your materials and keep them in locked storage. If by next week, the number of TBD students increases in TOMS, please submit an order for additional materials in the STB Portal. Do not order more than what you need as we want to make sure we have enough inventory for schools that need them.

OFFICE HOURS CANCELLED FOR THE AFTERNOON OF 9/1/22

Afternoon office hours are cancelled for Thursday, September 1, 2022. Office hours will resume on Tuesday, September 6, 2022.

If you need assistance, please call our Help Desk at 213-241-4104. Help Desk hours are 7:30 a.m. to 4:00 p.m.

MESSAGE FROM MMED REGARDING ALTERNATE ELPAC AND PARENT LETTERS

The **Initial Alternate ELPAC** is the required state test used to determine the English language proficiency (ELP) of newly enrolled students with the most significant cognitive disabilities, whose primary language is a language other than English. For fall 2022, the IEP team should indicate the designation of the Initial Alternate ELPAC by writing it in the FAPE 2-part 4 section of a student's IEP. For detailed information, refer to this [Interoffice Correspondence](#).

The **Initial ELPAC parent notifications** are available in the [MMED Website](#). This year, MMED will manage the sending of these notifications to the parents of potential ELs during the month of August and the first two weeks of September. For new Potential ELs that enroll after September 13, schools are to use and send these notifications to inform parent of the Initial ELPAC before students are assessed.

Note: If schools are going to be assessing any potential EL with the Initial Alternate ELPAC Assessment per IEP, they are to use the Initial Alternate ELPAC Notification also available within the MMED website in English and Spanish.