



TESTING UPDATES

SUMMATIVE ELPAC AND SUMMATIVE ALTERNATE ELPAC REQUIREMENTS

[REF-133510, 2022-23 Summative English Language Proficiency Assessments for California \(ELPAC\) and Summative Alternate ELPAC Requirements for Principals, Site ELPAC Coordinators, Test Examiners \(TEs\), and Support Staff](#), outlines the spring 2023 Summative ELPAC Requirements.

The principal at each school must complete the following requirements:

1. Electronically certify the 2022-23 ELPAC Security Affidavit and Agreement.
2. Designate a Site ELPAC Coordinator.

ELPAC Coordinators must complete the following requirements:

1. Complete the 2022-23 ELPAC Security Forms Coordinator Requirement curriculum in MyPLN.
 - a. 2022-23 ELPAC Security Forms Coordinator Training
 - b. 2022-23 ELPAC Security Affidavit and Agreement (Electronically certify in STB Portal via MyPLN)
2. Participate in the 2022-23 Initial ELPAC and Initial Alternate ELPAC Administration Coordinator Training (Starting in January, this training will be facilitated by each Region’s EL Coordinators. Contact your Region EL Coordinator for guidance)
3. Complete the 2022-23 LAUSD Initial ELPAC Test Examiner Training and Calibration (Via Moodle training platform) – The site ELPAC coordinator must complete training for the grade span for the school.
4. Complete the 2022-23 New Test Examiners Only – Initial Alternate ELPAC – Test Examiners Certification course (Via Moodle training platform).
5. 2022-23 Summative ELPAC Administration Coordinator Training (Facilitated by STB) – Site ELPAC coordinators will self-register in MyPLN for a Zoom Webinar.
6. 2022-23 Summative ELPAC Test Examiner Training and Calibration (Via Moodle training Platform)
7. 2022-23 Summative Alternate ELPAC – Test Examiner Certification (Via Moodle training Platform)

On January 31, 2023, for auditing purposes and to ensure proper administration of the Summative ELPAC and Summative Alternate ELPAC, the Student Testing Branch will delete the site ELPAC coordinator’s and TEs’ TOMS accounts if the principal and/or coordinator have not met their respective requirements.

The Student Testing Branch facilitated a series of Summative and Alternate ELPAC Administration Trainings (#5 above) in November and December 2022. If you have not completed this training, plan on enrolling in one of the available make-up sessions. Once the enrollment cap is reached for each training, the class will be closed in MyPLN and ELPAC Coordinators will have to choose a different training date.

Newly designated ELPAC coordinators who are missing the Initial ELPAC Administration training (#2 above), contact your Region EL Coordinators.

The delivery of Summative ELPAC K-2 Answer Books is scheduled for mid-January. Note that K-2 Answer Books will be delivered only to schools where the principal and ELPAC coordinator have completed ALL requirements.

Date	Time	Make-Up Session Audience
1/12/22	8:00-12:00	Summative ELPAC Coordinator Training—NEW
1/12/22	12:30-3:00	Summative ELPAC Coordinator Training—Returning
1/18/22	8:00-12:00	Summative ELPAC Coordinator Training—NEW
1/25/22	8:00-12:00	Summative ELPAC Coordinator Training—NEW

STB PHONE LINES AND OFFICE HOURS RESUME ON JANUARY 9TH

The Student Testing Branch will be holding morning and afternoon office hours starting in January 9, 2023. The link to office hours will be posted in the STB Coordinator Resources Webpage.

- Morning Office Hours: 8:30 a.m.— 9:30 a.m. (Resume on January 9, 2022)
- Afternoon Office Hours: 3:00 p.m.—4:00 p.m. (Resume on January 9, 2022)



TESTING UPDATES

2022-23 CAASPP COORDINATOR DIFFERENTIAL

The Office of Data and Accountability will provide the CAASPP coordinator differential for the Fall 2022 and Spring 2023 semesters. See REF-REF-133509, 2022-23 California Assessment of Student Performance and Progress (CAASPP) Coordinator Differential, dated November 21, 20212.

SUMMATIVE ALTERNATE ELPAC SECOND SCORING REQUIREMENT

Every year, a subset of schools are required to participate in second scoring for the Summative Alternate ELPAC. Second scoring is the process of having a secondary test examiner (TE), score a student's rubric-scored items simultaneously, yet independently, from the student's primary TE. If a school has been selected to participate in second scoring, the secondary TE must have access to the DFA and be present during the entirety of the administration along with the student and primary TE. Note that the primary TE and the Secondary TE must meet the Summative Alternate ELPAC requirements described in [REF-133510, 2022-23 Summative English Language Proficiency Assessments for California \(ELPAC\) and Summative Alternate ELPAC Requirements for Principals, Site ELPAC Coordinators, Test Examiners \(TEs\), and Support Staff](#).

[Use the lookup](#) tool to search the school by name or CDS code to check if your school is selected for second scoring. If your school shows up on the lookup tool, your school has been selected for second scoring.

Resources:

- [How to Second Score](#) (Video; 6:41)
- [How to Second Score for the Alternate ELPAC](#) (PDF)

CAA FOR ELA SECOND SCORING REQUIREMENTS

Some schools are required to complete second scoring when administering the California Alternate Assessment (CAA) for ELA. Second scoring is the process of having a second test examiner (TE) score a student's rubric-scored items simultaneously, yet independently, from the student's primary TE.

There are two forms available for the CAAs for ELA and mathematics: Form 1 and Form 2. Some schools assigned to Form 2 for the CAAs for ELA and mathematics are required to participate in second scoring. Your school site is one of them. Use the [Second Scoring Assignments Look Up Tool](#) to find out if your school has been assigned to complete second scoring for the CAA for ELA.

Like for ELPAC the primary and secondary Test Examiners must meet the CAASPP TE training requirements. Described in the 2022-23 California Assessment of Student Performance and Progress (CAASPP) Requirements for Principals, Coordinators, Test Administrators, Test Examiners, and Support staff, scheduled to be released on January 16, 2023.

SPRING 2022 CAASPP SUMMATIVE TRAININGS

The Student Testing Branch will be facilitating 2022 CAASPP Summative Trainings in February 2022. Trainings for returning and new CAASPP coordinators will be available for enrolled in MyPLN during the week of January 16, 2023. CAASPP coordinators may select any training they prefer as trainings are not limited to a specific Region. Note that once the enrollment cap is reached for each training, the class will be closed in MyPLN and CAASPP Coordinators will have to choose a different training date.



TESTING UPDATES

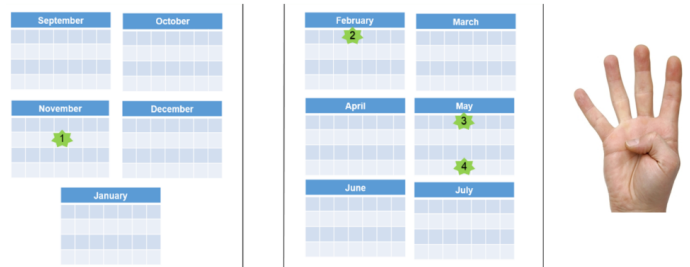
CAASPP COORDINATORS MUST MONITOR CAA FOR SCIENCE PROGRESS

The CAA for Science testing window for students in grades 5, 8, and high school opened in September 2022. As indicated during the [2022-23 CAA for Science and Interim Assessments Coordinator Training](#) (See slides 16-39), the CAASPP Coordinator at each school should meet regularly with the special education team at the school to identify students whose IEPs indicate the student will participate in CAASPP by taking an alternate assessment. The CAASPP coordinator is responsible for assigning the CAA in TOMS for any eligible students and monitoring the CAA for Science testing progress for students in grades 5, 8, and high school.

Remember that the CAA for Science has four Performance Tasks (PT) and each PT should be administered **after** the related content is covered by each teacher. Depending on your school, by this point, students must have completed at least one PT. If students have not started testing, the CAASPP Coordinator should inform the principal, meet with the teacher of each eligible student, and establish a testing schedule to ensure students are tested accordingly but before the window closes.

To monitor testing, the CAASPP coordinator should download a Completion Status Report. This [Guide](#) provides instructions for running a Completion Status Report. In the Test Instrument drop-down menu, select [CAA Science].

CAA for Science Sample Schedule



SUBMISSION OF CAASPP AND ELPAC TESTING SCHEDULE IN STB PORTAL

As shared during the Summative ELPAC and the CAA and Interim Assessments trainings in fall 2022, each school's CAASPP and ELPAC Coordinator will submit to the Student Testing Branch their testing schedules. The testing schedules will be shared with Regions administrators, ITD, MMED, and other district offices. Step-by-step instructions will be provided later this week in a Testing Update.

DELIVERY OF EARBUDS FOR THE ADMINISTRATION OF CAASPP AND ELPAC

Earbuds for students taking the 2023 Summative ELPAC and Summative CAASPP will be delivered to schools during the week of January 9, 2023. The quantity of earbuds each school will receive covers any magnet program(s).

Each school will receive enough earbuds for students in grades 3-8 and 11 for CAASPP and for ELs in grades 9, 10 and 12 for ELPAC. ELs in grades K-2 do not need earbuds as each test is administered one-on-one. ELs in grades 3-8 and 11 will use the same earbuds for ELPAC and CAASPP.

Each set of earbuds can be used by only one student. Be sure to label and store earbuds properly. The ELPAC and CAASPP coordinators must coordinate the storage and distribution for earbuds for each test. Keep track of these earbuds until students have completed ALL spring assessments (CAASPP and ELPAC). Replacements and/or additional earbuds will not be provided by STB. The school will be responsible for replacing any lost earbuds.

PHYSICAL FITNESS TEST (PFT) TESTING WINDOW OPENS ON FEBRUARY 1, 2023

The PFT or Fitnessgram testing window opens on February 1, 2023. Training requirements and instructions will be provided to schools later next week.