

**LOS ANGELES UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION
AGENDA / ORDER OF BUSINESS**

Council Meeting

TUESDAY, MAY 10, 2022
10:00 A.M., VIA ZOOM

Personnel Commission Meeting

THURSDAY, MAY 19, 2022
3:00 P.M., VIA ZOOM

<https://lausd.zoom.us/j/99492004544?pwd=TGIWQ0svZG9RcHIUWHVIL1VnZzJhUT09>

Meeting ID: 994 9200 4544



This meeting is being held in accordance with the State Emergency Services Act, the Governor's Emergency Declaration related to COVID-19, and the Governor's Executive Order N-29-20 issued on March 17, 2020 to allow attendance by members of the Los Angeles Unified School District Personnel Commission by teleconference, videoconference, or both.

Join Zoom Meeting

<https://lausd.zoom.us/j/99492004544?pwd=TGIWQ0svZG9RcHIUWHVIL1VnZzJhUT09>
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*If you join the meeting by phone and wish to make an unscheduled comment, please press *9 and you will be selected from the meeting queue. NOTE: Your phone number will appear on the screen unless you first dial *67 before dialing the numbers (*67 1-____-____-____)*

Dial by your location

+1 213 338 8477 US (Los Angeles)

Find your local number: <https://lausd.zoom.us/u/acY4DTotmn>

Meeting ID: 994 9200 4544

Passcode: 967499

1. Convene regular meeting. Roll call.
2. Approval of minutes of the meeting of April 21, 2022.
3. Receipt of minutes of the meeting of May 12, 2022.
4. Discussion of AB361 Section 3(e)(3). **POSTPONED**
5. Approval of the 2022-23 Personnel Commission Budget. **APPROVED**
6. 2022 Everyday Heroes Finalists and Classified Employee of the Year:

Finalists

Elysa "Lisa" Greenfield
Fahizah Welton
Stephanie Conner
Trashell Wallace

Classified Employee of the Year

Venide Castillo

CONSENT ITEMS

7. Ratification of Reclassification by Director’s Approval: **APPROVED**

- a. Various positions in the Division of Special Education, from Special Education Trainee (\$18.83519-\$23.21376/hr.) to Special Education Assistant (\$20.87546-\$25.75835/hr.), effective April 29, 2022. (RDA 1727, Instructional Assistance Series)
- b. Various positions in the Division of Special Education, from Special Education Trainee (\$18.83519-\$23.21376/hr.) to Special Education Assistant (\$20.87546-\$25.75835/hr.), effective May 2, 2022. (RDA 1728, Instructional Assistance Series)
- c. Various positions in the Division of Special Education, from Special Education Trainee (\$18.83519-\$23.21376/hr.) to Special Education Assistant (\$20.87546-\$25.75835/hr.), effective May 3, 2022. (RDA 1729, Instructional Assistance Series)
- d. Various positions in the Division of Special Education, from Special Education Trainee (\$18.83519-\$23.21376/hr.) to Special Education Assistant (\$20.87546-\$25.75835/hr.), effective May 4, 2022. (RDA 1730, Instructional Assistance Series)

8. Authorization of Field of Competition in forthcoming examinations: **APPROVED**

Class Title

Recommendation

Customer Services Center Representative
(\$19.00581-\$23.49103/hr.)
Class Description dated October 14, 2013.

Promotional for all regular or retired employees of the District who meet the entrance qualifications specified in the Class Description and who have served at least 130 paid days in regular status in the Classified Service or have permanent status in the Certificated Service.

9. It is recommended that the following reclassification action be ratified: **PULLED**

Case 12254

10. Public Comment

- a. Public employee discipline
- b. Examination Appeals

NOTE: Public comment is for the purpose of hearing issues that are not addressed in staff or Hearing Officer reports. This time should not be used to attempt to re-hear the case. Speakers are requested to limit their comments to 1 -1 ½ minutes with a maximum of 3 minutes for multiple speakers on the same side of an issue. It is preferable that individuals wishing to address these cases do so by submitting a written statement to staff by the close of business on the Thursday preceding the Commission hearing.

11. Recess to Closed Session in Accordance with Provisions of the Government Code (Section 54957) to consider:
 - a. Disciplinary Appeals
 - Building and Grounds Worker
 - Gardener
 - Special Education Assistant
 - Special Education Trainee
 - b. Examination Appeals
 - Area Bus Supervisor
 - Complex Project Manager

12. Reconvene Regular Session and report of actions taken in Closed Session.

13. Consideration of the recommendation of staff on the Disciplinary Appeal for:

Building and Grounds Worker (Case 0514)
Gardener (Case 0501)
Special Education Assistant (Cases 0238, 0251, and 0406)
Special Education Trainee (Case 0365)

14. Consideration of the recommendation of staff on the Examination Appeals for:

Area Bus Supervisor (Cases 0172 and 0173)
Complex Project Manager (Case 0174 and 0175)

Please send an email to Suzanne Morrow (suzanne.morrow@lausd.net) if you intend to address the Commissioners at this meeting including the item that you wish to discuss.

The Los Angeles Unified School District Personnel Commission, in complying with the Americans with Disabilities Act (“ADA”), requests individuals who require special accommodations to access and/or participate in Personnel Commission meetings to please contact the Personnel Commission (suzanne.morrow@lausd.net) or District office at (213) 241-7800. Please contact the District as soon as possible before the scheduled Personnel Commission meeting to ensure that the Commission or District may assist you.

**Annual Financial and Budget Report
Fiscal Year 2022-2023**

Name of Local Educational Agency: Los Angeles Unified School District

Expenditure by Object	2020-2021 Actual*	2021-2022 Actual or Estimated*	2022-2023 Budget*
2000 Classified Salaries ⁽¹⁾			
Commission Members ⁽²⁾	\$ 17,532.00	\$ 18,000.00	\$ 18,000.00
Director	229,350.00	229,350.00	229,350.00
Secretaries, Clerks	3,896,589.00	4,293,656.00	4,303,594.00
Other	6,346,839.00	7,864,870.00	7,690,083.00
3000 Employee Benefits	5,641,381.00	7,359,288.00	7,777,268.00
Subtotal	16,131,691.00	19,765,164.00	20,018,295.00
4000 Supplies and Equipment Replacement	194,487.00	997,373.00	396,733.00
5000 Operating Expenses	887,937.00	1,126,550.00	982,893.00
6000 Equipment			
Subtotal	1,082,424.00	2,123,923.00	1,379,626.00
Appropriation for Contingencies ⁽³⁾			
Total Expenditures	\$ 17,214,115.00	\$ 21,889,087.00	\$ 21,397,921.00

* Round to the nearest dollar.

(1) Include expenditures only directly attributable to the activities of the Commission and their employees. **For example:** salaries of administrators having a line responsibility for all district operations **should not** be prorated even though some time may be spent working with the personnel director.

(2) Salaries for Commission members should not be included without prior and specific authorization by the Governing Board. (Education Code Section 45250)

(3) Include in Appropriation for Contingencies only amounts that may seem necessary for unforeseen requirements.