POSTVENTION: PROTOCOL FOR RESPONDING TO A STUDENT DEATH BY SUICIDE

The following is a summary checklist of general procedures for the administrator/designated crisis team member to respond in the event of a completed suicide. Refer to BUL-5800.0 Crisis Preparedness, Response and Recovery, dated October 12, 2015, for protocol on responding to school-wide crisis.

For a complete description of each procedure, refer directly to the Bulletin 2637.2.

A. GATHER PERTINENT INFORMATION
   - Confirm death and cause of death, if this information is available.
   - Contact family of the deceased.

B. NOTIFY
   - Local District Operations Staff
   - LAUSD Office of Communications
   - Other offices

C. MOBILIZE THE SCHOOL SITE CRISIS TEAM
   - Review information and assess impact.
   - Develop an action plan and assign responsibilities.
   - Establish a plan to notify staff.
   - Establish a plan to notify students.
   - Establish a plan to notify parent(s)/guardian(s).
   - Define triage procedures.
   - Know indicators of those who may need additional support.
   - Consult with Crisis Counseling and Intervention Services, School Mental Health, as needed.

D. MONITOR AND MANAGE (When reporting child abuse, include information about the student’s suicide risk)

E. IMPORTANT CONSIDERATIONS
   - Memorials
   - Social Networking
   - Suicide Contagion
   - School Culture and Events