The Summary of Relevant Student Information is intended to summarize important information regarding a student who might be a danger to himself/herself, a danger to others, or gravely disabled.

- Complete the following two pages and provide this information to the person authorized to transport the student for a psychiatric evaluation, including a law enforcement officer or mobile crisis response team (e.g., PMRT, SMART). Background and relevant historical student information provided to the receiving hospital will ensure awareness of all concerns regarding student safety.

- Please be mindful of CONFIDENTIALITY, and only include information that is directly relevant to the safety concerns regarding suicidal/homicidal ideation and the need for the psychiatric evaluation.

- Remember to attach any additional relevant information, including suicide notes, target lists, drawings, social media posts, and text messages.

- Keep a copy of all documents provided to the transporting agency in a confidential folder separate from the student’s cumulative record. This folder may be kept by the school site administrator/designee or the case carrier/school site crisis team member for the student.

- Once the student has been transported, ensure that plans are made to have a student re-entry meeting and to develop a safety plan for the student.

- For support and consultation throughout this process, contact:
  - Local District Operations Coordinator
  - Local District Mental Health Consultant
  - School Mental Health Crisis Counseling and Intervention Services
    Monday-Friday (8am-4:30pm)
    (213) 241-3841