

Gardena High School Implementation Plan

PHASE 1: Now to end of April 2010		
	<u>Staff responsible</u>	<u>Completion Date</u>
1. Setup implementation team including students, parents and community members.	<ul style="list-style-type: none"> • Instructional Leadership Team • School Site Council • Shared Decision Making Council 	Ongoing
2. Review and select a bell schedule that allows for intervention, enrichment and credit recovery during the school day.	<ul style="list-style-type: none"> • Principal • UTLA Chapter Chair • Shared Decision Making Council 	March 15, 2010
3. Establish Advisory Committees and recruit parent and community members for each SLC.	<ul style="list-style-type: none"> • Public School Choice Coordinator • Assistant Principal 	March 11, 2010 and ongoing
4. Address concerns of Superintendent- Revise and rewrite sections on Curriculum and Instruction and Parent and Community Involvement.	<ul style="list-style-type: none"> • Public School Choice Coordinator • Instructional Leadership Team • LD8 Instructional Specialist • LASDI Representative 	March 30, 2010
5. Each small school (SLC) and 9 th Grade Academy will create a plan that addresses the Superintendent's Panel Team Recommendations.	<ul style="list-style-type: none"> • Public School Choice Coordinator • Administrators • SLC Lead Teachers • Gardena High School Staff 	March 30, 2010
6. Identify changes in curriculum and instruction, Create an implementation plan including new courses through ROP, LAVA, experimental classes and community colleges; identification of material and textbook needs; and professional development for teachers and support staff.	<ul style="list-style-type: none"> • Instructional Leadership Team 	March 30, 2010 and on-going
7. Align Budget and staffing plans	<ul style="list-style-type: none"> • Local District Superintendent • Principal • APSCS • CEAC, SCS, ELAC Councils 	April 10, 2010
8. Begin the development of the Fall 2010 Master Program. 9 th -Grade student selection to SLC. Balance the SLC enrollment. Confirm course offerings for each SLC. Prepare teacher preference form. Identify Student programming needs (enrichment, intervention)	<ul style="list-style-type: none"> • APSCS • Instructional Leadership Team 	April 30, 2010

Gardena High School Implementation Plan

9. Selection of Lead Teachers and coordinators for Fall 2010.	<ul style="list-style-type: none"> Principal 	April 30, 2010
PHASE 2: End of April-June 2010		
	<u>Staff responsible</u>	<u>Completion Date</u>
1. Develop the Master Schedule Matrix	<ul style="list-style-type: none"> APSCS Instructional Leadership Team 	Post May 21, 2010
2. SLC Leads and Department Chairpersons will develop the master schedule considering seniority, credentials and program needs.	<ul style="list-style-type: none"> APSCS Instructional Leadership team Department Chairpersons 	May 28, 2010
3. Complete Service Plan for Student with Disabilities	<ul style="list-style-type: none"> Bridge Coordinator PSC Coordinator Selected Special Education Teachers LD8 Support Staff 	May 30, 2010
4. Notify teachers of their tentative assignments for Fall 2010	<ul style="list-style-type: none"> APSCS Instructional Leadership Team 	June 1, 2010
5. Engage in professional development around curriculum and instruction <ul style="list-style-type: none"> Prioritize PD needs, including a timeline Plan content for PD and identify presenters/facilitators Begin conducting PD's Observe "Best Practices" both on-site and off-site Continue Panther Walks 	<ul style="list-style-type: none"> Instructional Leadership Team 	Ongoing

PHASE 3: June - September 2010		
	<u>Staff responsible</u>	<u>Completion Date</u>
1. Prepare facilities for 9 th grade Academy	<ul style="list-style-type: none"> Principal LD8 facilities 	August 2010
2. Conduct Professional development to prepare	<ul style="list-style-type: none"> Instructional Leadership team 	

Gardena High School Implementation Plan

for the new school year.	<ul style="list-style-type: none">• Lead teachers• Administrators	September 3, 2010
3. Conduct registration for new students.	<ul style="list-style-type: none">• Principal• Assistant Principals	September 10, 2010
4. Conduct new student orientations including 9 th Grade Summer Bridge Program	<ul style="list-style-type: none">• Administrators• Lead Teachers• Coordinators	September 3, 2010