

## **ICS Definitions for Schools**

Incident Commander – responsible for directing emergency operations

Public Information Officer (PIO) – Official spokesperson for an incident

Agency Liaison – coordinates with outside agencies

Safety Coordinator – ensures that emergency operations are conducted safely

Operations Section Chief - responsible for managing all tactical operations at an incident.

Planning Section Chief - responsible for collecting and evaluating information.

Logistics Section Chief - provides all incident support needs such as facilities, transportation, communications, supplies/equipment and food services.

Finance/Administration Section Chief - responsible for managing all financial aspects and paperwork of an incident.

Emergency Teams:

First Aid/Medical – ensures that first aid supplies are available and performs first aid/triage

Security/Utilities – ensures school site security and performs short-term repairs and shutoff of utilities

Fire Suppression/Hazmat – extinguishes fires and evaluates chemical spills

Request Gate – processes requests for student pick-up

Reunion Gate – reunites students and parents at Reunion Gate

Search and Rescue – performs search and rescue operations

Assembly Area – ensures safe evacuation and accounting for all students, staff and visitors

Psychological First Aid/Crisis – provides psychological/emotional support for students and staff

Supply/Equipment - ensures adequate equipment and supplies

Documentation – maintains emergency log

Communication – analyzes situation and updates Incident Commander