

Frequently Asked Questions

What is the District Office of Transition Services?

The District Office of Transition Services (DOTS) provides pre-employment instruction and paid work experiences for selected students with disabilities in the Los Angeles Unified School District (LAUSD). These services are provided by Transition Teachers.



What is the purpose of the work-based learning program?

The program gives students an opportunity to define career goals through assessment, instruction and work experience opportunities. The ultimate goals for the program are successful work experiences and direct hire opportunities for the students.

What are the benefits to employers?

The program helps businesses quickly fill critical entry-level positions by providing a pool of students who are pre-screened, trained, and eager to work immediately. Student workers receive training pay for a contracted time period at no cost to the business. Transition Teachers are available to assist with teaching and reinforcing soft skills necessary for the job site. Employers may also qualify for generous tax deductions through the Work Opportunity Tax Credit. When the training period is over, businesses can directly hire students they already know, saving recruiting time.

How are students selected to participate in the work-based learning program?

First, students are given a recommendation from their teacher or school administrator. Then, using criteria charts, students are screened for their current level of work readiness. The Transition Teacher builds upon students' current skills, prepares them for work, and places work-ready students into the program. Students must have right-to-work documents and excellent attendance.



What are typical worksite duties?

Students perform various entry-level worksite duties that are determined by the employer and reinforced by the Transition Teacher. Duties could include but are not limited to: customer service, stocking, filing, and cleaning.

How are student workers paid and insured?

Students are paid minimum wage by LAUSD and covered under Worker's Compensation and Liability Insurance provided by LAUSD.



Who is responsible for monitoring student progress?

Monitoring is a collaborative process between the worksite supervisor and the Transition Teacher. We are there with you every step of the way to provide the most positive experience possible with your student worker.



WHY WORK BASED LEARNING?
Work based learning improves student outcomes in education, employment and Independent Living.



Predictors/Outcomes	Education	Employment	Independent Living
Career Awareness	X	X	
Occupational Courses	X	X	
Paid Employment/Work Experience	X	X	X
Vocational Education	X	X	
Work Study		X	
Community Experiences		X	
Inclusion in General Education	X	X	X

Students participating in work based learning must:

- Be 16-21 years old and enrolled in a LAUSD school
- Have right-to-work documents
- Maintain excellent attendance
- Have teacher recommendations

Once selected to participate, students:

- Are matched to a work site of interest
- Receive instruction in employability skills and job retention
- Are paid minimum wage in a monthly check by LAUSD
- Are covered by the District's Worker's Compensation and Liability policies while in the work program

Current Employers that Support Our Program

- ◆ Best Buy
- ◆ CVS
- ◆ Dollar Tree
- ◆ Famous Footwear
- ◆ Foot Locker
- ◆ Game Stop
- ◆ Home Goods
- ◆ Jiffy Lube
- ◆ KFC
- ◆ Kohl's
- ◆ Marriott Hotel
- ◆ Marshalls
- ◆ McDonald's
- ◆ Menchies
- ◆ O'Reilly Auto Parts
- ◆ Old Navy
- ◆ Pacific Sun
- ◆ Party City
- ◆ Pep Boys
- ◆ Petco
- ◆ Quiznos
- ◆ Smart & Final
- ◆ TJ Maxx
- ◆ Walgreens
- ◆ Warehouse Shoe Sales
- ◆ Wet Seal
- ◆ Many more!

For more information, please visit our website:

<http://achieve.lausd.net/dots>

Los Angeles Unified School District
 Division of Special Education
 333 S. Beaudry Ave., 17th Floor
 Los Angeles, CA 90017
 (213) 241-8050



Love our program and want to do more?

Consider helping us with the following:

- Mock interviews
- Hosting a field trip at your job site
- Guest speaking on your career path and/or trends in your industry
- Job shadow opportunities, where students can experience "a day in the life" of your job

Thank you for your interest in helping us develop tomorrow's workforce!



Work Based Learning Program

Los Angeles Unified School District
Division of Special Education



WORKABILITY!



DEPARTMENT of REHABILITATION

Employment, Independence & Equality