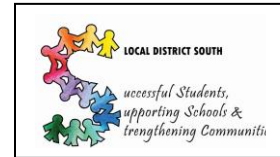


## Title I Update:

# 2<sup>nd</sup> Allocation of 7S046 During Budget Development



### Frequently Asked Questions:

**Question:** Do we need to have another School Site Council Meeting, since we received a 2<sup>nd</sup> allocation during the BD window?

**Answer:**

**No. IF....**

- The minutes from your SSC meeting in which you approved the 2021-22 Title I budget mentioned where to place extra funds that surface during BD and that is where you plan to allocate the funds.

**Yes. IF...**

- The minutes do not specify what to do with extra Title I funds at BD.
- You have other ideas on how the funds will better support students and the Title I program that were not part of the original discussion and not specified in the meeting minutes.

**Question:** How do we allocate the funds if we had our BD appointment prior to receiving the 2<sup>nd</sup> allocation?

- Create a School Budget Signature Form for 7S046 allocating the funds from the “Pending Distribution 2<sup>nd</sup> Allocation” budget line and email it to your Title I Coordinator for processing **prior to spring break.**

**Question:** How do we allocate the funds if we have not had our BD appointment?

- Allocate the 2<sup>nd</sup> allocation funds with the original allocation on the same School Budget Signature Form. Email with your other budget documents **prior to your scheduled appointment.**

### IMPORTANT:

- If a new SSC meeting is held, upload the new SSC documents to the 2021-22 SPSA. These will be in addition to the documents already uploaded.
- Make any 2<sup>nd</sup> allocation budget item or strategy changes in the SPSA prior to spring break.
- Additional TSP funds have also been allocated – Submit budget documents to your fiscal specialist and make any necessary budget changes to the TSP plan.

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