

Budget Reminders

WEDNESDAY, FEBRUARY 17, 2021

LD SOUTH TITLE I




Purchasing Software with Title I

Which software programs will be funded by the district for the 2021-22 school year?

- Program usage by schools during the 2020-21 school year is currently being reviewed
- No definitive answer at this time

Recommendation:

- Look at your data
 - Identify programs that will definitely be utilized in 2021-22
 - Allocate 2021-22 Title I funds and describe how the program will be used within the SPSA
 - July/August prior to paying for the program – check to see if it is district funded
 - If district funded, reallocate funds through budget adjustment/SPSA Modification process
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Benefits Update

Teacher Assistant Benefits:

Budget Item #30210 = \$5,967

Reminder – If the TA worked 800 hrs. this year, the TA gets benefits in 2021-22.

Backing Out Benefits

For Employees with TWO Job Codes:

Example: Employee is Categorical Programs Advisor (half) and TSP Advisor (half)

Budget Item # 30165 Medical Benefits = \$ - 7,100

Budget Item #30166 Retirement Benefits = \$ - 2,200

Must back out benefits in School Front End AND in 2021-22 SPSA



Budget Development Reminder

Budget Items in School Front End MUST Match Budget Items in SPSA

Recommendation: Communication is Needed Between SAA and Title I Designee

SPSA BUDGET ITEM	SPSA CODE	SPSA DESCRIPTION	SPSA AMOUNT	SPSA DATE
50174 CURRICULAR TRIPS	30TH-L	1110-1000-7S046 580012 Contract Bus Svcs	1,230.00	06/30/2021
50243 SOFTWARE LICNS MAINT	30TH-L	1110-1000-7S048 580020 Software Licns Maint	6,898.00	06/30/2021



Budget items and dollar amounts on School Budget Signature Form and those in SPSA are the same.



50174 - CURRICULAR TRIPS	0.00	1,230
50243 - SOFTWARE LICNS MAINT	0.00	6,898



Budget Development Reminder

1. 2021-22 SPSA must be completed, approved by SSC and successfully submitted
2. Email all budget documents for all funds:

As separate attachments in one email

3. Address the email to all of the following individuals:

Fiscal Specialist

Title I Coordinator (Deborah Davidock or Mike Carey)

EL Coordinator (Eunice Gomez)

PACE Administrator (Debbie Siriwardene)

IMPORTANT: Send by 8:30am the workday before your BD appointment.

(If appointment is on Monday, send on the previous Friday.)



Contact Information

LD South Title I Coordinators

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