



RESPONSIBILITY CONTRACT

Student

Name: _____ **Date:** _____

The following equipment is assigned to this student. This equipment is being released for home use/to another District (circle one). This equipment is valued at \$ _____ .

It is our expectation that with the signatures of the parent, teacher and/or administrator (as applicable and appropriate) on this contract, there will be a combined commitment for the care of this District equipment.

If being loaned for Carlson Home School (K-12), Preschool Home/Hospital Instruction, or NPS use, the equipment will be returned to the _____ Program in working order when requested.

Equipment

Description	Serial Number	Value

Please indicate by signing below that you have read and understand this letter.

APPROPRIATE SIGNATURES MUST BE OBTAINED BEFORE EQUIPMENT IS ISSUED AND WHEN RETURNED TO AN LAUSD SITE (AS APPROPRIATE AND NEEDED).

DATE RELEASED: _____	SIGNATURE:	DATE RETURNED: _____	SIGNATURE:
Parent:		Parent:	
Site Administrator:		Site Administrator:	
Teacher/Related Services Personnel:		Teacher/Related Services Personnel:	
Other:		Other:	

NOTE: For students moving out of District, to authorize parent pick-up and delivery, printed email must be stapled to this form originating from receiving District.

ONCE SIGNATURES ARE OBTAINED, IT IS THE RESPONSIBILITY OF THE SITE ADMINISTRATOR IN COLLABORATION WITH RELATED SERVICES PERSONNEL TO UPLOAD THIS DOCUMENT TO WELLIGENT IEP "ATTACHED DOCUMENTS" FOR THE CURRENT IEP.