

Los Angeles Unified School District Office of Environmental Health and Safety



Back-to-School Safety

It's a brand new school year and we know you've spent a substantial amount of time preparing for it. There are so many things that go into getting your school ready for students and staff. With that in mind, the Office of Environmental Health and Safety (OEHS) has prepared this checklist to help you ensure a safe learning and working environment for students and staff.

OEHS is dedicated to providing assistance to Principals so please call us if you have questions or need assistance.

Back-to-School Safety Checklist

- Have Pedestrian Routes to School been distributed to parents and posted in the Main Office? (<https://achieve.lausd.net/Page/3990>)
- Have student pick-up and drop-off locations been designated and have parents been notified?
- Has the written Injury and Illness Prevention Program (IIPP) been updated and the summary sheet posted in a prominent location? (<https://achieve.lausd.net/Page/3760>)
 - Has training on Injury and Illness Prevention and Bloodborne Pathogens Programs been provided to all staff and documented with sign-in sheets and agendas?
 - Are all accidents and injuries investigated within 24 hours and findings documented in iSTAR?
- Are daily heat and air quality advisories reviewed and recommendations implemented? Advisories are e-mailed out when issued and posted on the OEHS home page. (<https://achieve.lausd.net/oehs>)
 - Has Safety Alert 11-05 "Preventing Heat Related Illness" been distributed to all staff including physical education teachers and coaches? (<https://achieve.lausd.net/Page/2941>)
- Has training been provided to all teachers and custodial staff on the use and precautions of In-Wall Tables and Benches? (Safety Alert 11-01 and video at <https://achieve.lausd.net/Page/2941>)
- Has the Hazard Communication Program been downloaded and staff trained on chemical products and hazards in the workplace? (<https://achieve.lausd.net/Page/2942>)
- Do you know where to find your school's lead in drinking water test results?
 - To view the most recent lead in water test results go the Principals Corner, enter the site name and then click on the Resources tab labeled, "Drinking Water Quality Data." (<https://www.laschools.org/new-site/my-school/principal-search>)
 - To view the list of schools that have been exempted from daily flushing requirements by OEHS based on test results go to <https://achieve.lausd.net/Page/3956>.
 - For schools that are still required to flush, are all drinking water sources flushed daily prior to first use and monthly certification submitted in accordance with REF-3903.6? (<https://achieve.lausd.net/Page/3666>)
- If you are a secondary school with a chemistry laboratory, has a Chemical Safety Coordinator been designated and sent to OEHS by August 30th in accordance with REF-1563.4? (<https://achieve.lausd.net/Page/3666>)
- Do you know where to find your school's list of open deficiencies and how to certify that they have been resolved?
 - Go to the Principals Corner, enter the site name and click on the Resources tab labeled, "OEHS Deficiency Data." (<https://www.laschools.org/new-site/my-school/principal-search>)

For more information on health and safety-related topics, please visit our website at:
<https://achieve.lausd.net/oehs>



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