



Los Angeles Unified School District  
Office of Environmental Health & Safety  
Tree Trimming & Removal Application



Please submit completed form to: [environmental\\_review@lausd-oehs.org](mailto:environmental_review@lausd-oehs.org)

Date: \_\_\_\_\_

From (Include Title): \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_-\_\_\_\_

Email: \_\_\_\_\_

School Name: \_\_\_\_\_

School Address: \_\_\_\_\_

Local/Board Districts \_\_\_\_\_

Total number of trees to be removed or trimmed more than 10%: \_\_\_\_\_

Total number of protected trees to be removed or trimmed more than 10%, if known: \_\_\_\_\_

Anticipated date of tree removal: \_\_\_\_\_

Reason(s) for tree removal or trimming:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Landscape/Plot Plan Attached:  (if yes, check box)

Tree Inventory Report Attached:  (if yes, check box)

Tree Impact Report Attached:  (if yes, check box)

No person shall relocate or remove any healthy protected tree without first having applied for and obtained approval from the Director of OEHS, Director of M and O, Local District Superintendent, and School Principal.

\_\_\_\_\_  
School Principal

\_\_\_\_\_  
Date

\_\_\_\_\_  
Local District Superintendent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Director, Maintenance & Operations  
(for protected trees only)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Director, Office of Environmental Health & Safety  
(for protected trees only)

\_\_\_\_\_  
Date

*Official Use Only*

- Please Check One:  Request Approved  
 Request Approved **with conditions** (see attached)  
 Request Denied