

REQUEST FOR APPROVAL OF SCHOOL ORGANIZED TRIP FOR STUDENTS

Please use the online submission portal for all your Field Trip requests. Here is the link to the online platform: ifieldtrip.lausd.net

The pre-approved site list is loaded into the online system, and the system will automatically classify the trip as either Routine or Non-Routine. Note that the District is updating the pre-approved site list.

Reminder to collect and store Parent Permission Slips at the school site. The permission slips do not need to be uploaded in the system.

Please follow the link top access the resource guide, videos and job aids: [ifieldtrip Resource page](#)

To help users with the online program we have weekly standing zoom trainings every Tuesday and Thursday starting Sept. 21, 2021 for all District staff, administrators, teachers, SAA's and designees scheduled below. No appointment necessary training every Tuesday and Thursday, 3:00 to 4:00 pm:

Join Zoom Meeting
<https://lausd.zoom.us/j/82016162352>

Meeting ID: 820 1616 2352
One tap mobile
+14086380968,,82016162352# US (San Jose)
+16699006833,,82016162352# US (San Jose)

No Training on the following dates:
Thanksgiving Break 11/22/2021 - 11/26/2021
Winter Break 12/20/2021 - 01/07/2022
Spring Break 04/11/2022 - 04/15/2022

Dial by your location
+1 408 638 0968 US (San Jose)
+1 669 900 6833 US (San Jose)
+1 213 338 8477 US (Los Angeles)
+1 346 248 7799 US (Houston)
+1 253 215 8782 US (Tacoma)
+1 312 626 6799 US (Chicago)
+1 646 876 9923 US (New York)
+1 301 715 8592 US (Washington DC)

Meeting ID: 820 1616 2352
Find your local number: <https://lausd.zoom.us/j/82016162352>

Join by SIP
82016162352@zoomcrc.com

Join by H.323
162.255.37.11 (US West)
162.255.36.11 (US East)
Meeting ID: 820 1616 2352

Join by Skype for Business
<https://lausd.zoom.us/skype/82016162352>