

Los Angeles Unified School District

Inter-Office Correspondence

To: All Staff
LAUSD Administrative Headquarters

Date: Updated August 1, 2014

From: Office of the Building
LAUSD Administrative Headquarters

RE: **Visitors to LAUSD Administrative Headquarters -
Parking Accommodations for those with Disabilities and
Accommodations for Wheelchair Users with Oversized Vehicles**

There are two primary parking locations for visitors with disabilities. Please see the attached map for location and entrance information. Garage hours are currently from 5:30AM to 7:00PM, Monday through Friday, excluding holidays and District shutdown days.

- I. LAUSD Administrative Headquarters: Physically challenged visitors may park at the LAUSD Administrative Headquarters parking garage (333 South Beaudry Avenue – enter off 3rd Street). Such visitors should have appropriate handicapped placards or DMV plates. Upon arrival at the Headquarters garage, handicapped visitors will need to display their current handicapped placard or DMV plates and will be logged in by LA School Police. ***The maximum vehicle height for the garage at LAUSD Administrative Headquarters is 6’3”.***
- II. Visconti Garage: The Visconti garage (1221 West Third Street – enter off of Miramar) is available for all District visitors and has designated handicapped parking spots on the entrance level. ***The height limit is 7’2”.*** Visitors should pull a parking ticket and obtain a free validation within the department being visited.

For District staff with disabilities assigned to work at LAUSD Administrative Headquarters, or for any other questions or concerns, please contact the Office of the Building at (213) 241-1320 to arrange for parking accommodations.

Parking Locations – As of August 1, 2013

LAUSD Administrative Headquarters

★ = Garage or lot entrance

■ = Garages for District personnel with valid access cards only.
 B1: 333 South Beaudry Ave.
 B2: 233 South Beaudry Ave.

NO validated visitor parking except for persons with disabilities.

★ = LAUSD Administrative Headquarters garage (B1) entrance for District personnel with valid access cards only.
NO visitor parking.

■ = Visconti Garage – Free visitor parking with proper department-provided validation. Monthly parking for District personnel with valid access cards.
 Visconti: 1221 W. Third Street – enter on Miramar Street.

■ = Temporary overflow visitor lot – free with validation ONLY when directed.
 Huntley Lot: 1159 Huntley Drive

Huntley may also be used after 5PM and on weekends for visitor parking with **PRIOR ARRANGEMENT** through the Office of the Building (213-241-1320)

