## 11.1 □ SCHOOL SAFETY CHECKLIST - CO-LOCATED SITES

<table>
<thead>
<tr>
<th>Compliance Requirements</th>
<th>Compliant</th>
<th>Non-Compliant</th>
<th>Not Reviewed</th>
<th>Supporting Documentation</th>
<th>NOTES: Corrective Action:</th>
<th>Site Visit Team Members: ___________________________</th>
</tr>
</thead>
<tbody>
<tr>
<td>Single Sign-On BUL-1438.3</td>
<td>____ ____</td>
<td></td>
<td>____ ____</td>
<td>1. ______________________ (Approver)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Schedule of Co-Location Planning Meetings</td>
<td>____ ____</td>
<td>Weekly, Bi-Monthly or Monthly Meetings</td>
<td></td>
<td></td>
<td>Next Meeting: ___________________</td>
<td></td>
</tr>
<tr>
<td>Emergency Information by First Day of School Integrated Safe School Plan Completed by Oct. 1, 2019 REF-5511.7</td>
<td>____ ____</td>
<td>Emergency Contact Info’ on file for Staff, Students, &amp; Volunteers (Yes/No) Copies on file with “District School” (Yes or No) Public Copy of SSP located @ __________________</td>
<td></td>
<td>Next Meeting: ___________________</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Child Abuse Awareness Training BUL-1347.2 (CAAT)</td>
<td>____ ____</td>
<td>CAAT training provided to employees online, by a 3rd party ? (Yes/No) All staff trained: Date __________ CAAT training provided to employees during a staff PD Day ? (Yes/No) Agenda w/ Sign-in: Date __________</td>
<td></td>
<td>Name of Provider: ___________________</td>
<td></td>
<td></td>
</tr>
<tr>
<td>School-Wide Discipline Policy BUL-6231.0</td>
<td>____ ____</td>
<td>School Discipline Policy referenced in parent/student handbook (Yes/No) School Climate Bill of Rights referenced in parent/student handbook (Yes/No)</td>
<td></td>
<td>Section/Page: __________</td>
<td></td>
<td></td>
</tr>
<tr>
<td>School Climate Bill of Rights Board Resolution 2013 Charter Petition, Element 10</td>
<td>____ ____</td>
<td>Student Discipline Committee Meets Regularly to Implement: - Data Driven Management System - Tiered Interventions - Alternatives to Suspension - Positive Behavior Support - Complaint Procedure</td>
<td></td>
<td>Next Meeting: ___________________</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Visitor’s Policy Posted BUL-6492.1 OEHS Checklist Page 4</td>
<td>____ ____</td>
<td>Visitor’s Policy referenced in parent/student handbook (Yes/No) Visitor’s Policy posted @ ___________________ Visitor’s Sign-in / ID Issued @ ___________________</td>
<td></td>
<td>Section/page: __________</td>
<td></td>
<td></td>
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</tbody>
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<th>Supporting Documentation</th>
<th>NOTES: Corrective Action: __________________________</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Locked Campus</strong></td>
<td>All gates / entrances locked by AM: _______ PM: _______</td>
<td></td>
</tr>
<tr>
<td>BUL-6492.1</td>
<td>Only one entrance open @ __________________________</td>
<td></td>
</tr>
<tr>
<td>OEHS Checklist Page 4</td>
<td>Entrance is monitored by: ____________________________________________________________________________</td>
<td></td>
</tr>
<tr>
<td><strong>ISTAR</strong></td>
<td>Incidents reported within 24 hours (iSTAR System/LAUSD Principal/Ops. Coordinator)</td>
<td></td>
</tr>
<tr>
<td>BUL-5269.2</td>
<td>All reports fully completed &amp; “Closed”</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Last incident reported: __________</td>
<td></td>
</tr>
<tr>
<td><strong>Secondary Only</strong></td>
<td>Administrative Searches Policy referenced in parent/student handbook (Yes/No)</td>
<td>Section/page: __________________________</td>
</tr>
<tr>
<td>Administrative Searches</td>
<td>Parent notification at beginning of school year – Date: __________</td>
<td></td>
</tr>
<tr>
<td>Parent Notification Logs</td>
<td>Sample parent letter reviewed</td>
<td></td>
</tr>
<tr>
<td>BUL-5424.2</td>
<td>Search team – member composition compliant</td>
<td></td>
</tr>
<tr>
<td>OEHS Checklist Page 5</td>
<td>Random “wanding” for metal detection Log Date: __________</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Random locker searches - Log Date: __________ # Searched</td>
<td></td>
</tr>
<tr>
<td><strong>Suicide Prevention, Intervention &amp; Postvention - Students</strong></td>
<td>SPIP training provided to employees online, by a 3rd party ? (Yes/No)</td>
<td>Name of Provider: __________________________</td>
</tr>
<tr>
<td>BUL-2637.2 (SPIP)</td>
<td>All staff trained by: Date</td>
<td></td>
</tr>
<tr>
<td></td>
<td>LAUSD SPIP training provided to employees during a staff PD Day ? (Yes/No)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Agenda w/ Sign-in: Date __________</td>
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</tbody>
</table>

**Action Items:**

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**Notes:**

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